

# SharePoint Course Matrix

	5060	5061	Bootcamp
<b>Introduction to the Windows SharePoint Services 3.0 Platform</b>			●
• Overview of Windows SharePoint Services 3.0	○		
• Collaboration Technologies Offered by Windows SharePoint Services 3.0	○		
<b>Planning the Windows SharePoint Services 3.0 Environment</b>			●
• Determining Organizational and User Needs	○		
• Planning Site Creation, Maintenance, and Security	○		
• Planning Server Requirements and Topologies	○		
<b>Installing Windows SharePoint Services 3.0</b>			
• Performing a Clean Installation of Windows SharePoint Services 3.0	○		
• Installing and Configuring the Central Administration Site	○		
• Creating and Configuring Sites	○		
<b>Upgrading from Windows SharePoint Services 2.0 to 3.0</b>			
• Planning for an Upgrade of Windows SharePoint Services	○		
• Preparing to Perform an Upgrade	○		
<b>Managing Windows SharePoint Services</b>			
• Managing Windows SharePoint Services 3.0 Sites	○		
• Managing the Windows SharePoint Services 3.0 Server	○		
<b>Overview of Microsoft Office SharePoint Server 2007</b>			●
• Introduction to Microsoft Office SharePoint Server 2007		○	
• Integrating Microsoft Office SharePoint Server 2007 in the Enterprise		○	
• Microsoft Office SharePoint Server 2007 Architecture		○	●
<b>Planning and Designing for Microsoft Office SharePoint Server 2007</b>			●
• Preparing for a Microsoft Office SharePoint Server 2007 Implementation		○	
• Planning and Designing for Non-Functional Requirements		○	●
• Issues with Portal Deployments			●
• Building Governance			●
• Developing a Governance Plan			●
• Governance Roles and Responsibilities			●
○ Information Architecture			●
○ Taxonomy			●
○ Branding			●
○ Provisioning			●
○ Search			●
○ Testing			●
○ Training			●
• Using the Planning Guide and Worksheets			●
• Understanding Taxonomies			●
○ Best Practices for Developing a Taxonomy			●

○ Tools for Determining Taxonomies			●
○ Taxonomy Considerations			●
● Preparing for a Microsoft Office SharePoint Server 2007 Implementation		○	
● Defining Non-Functional Requirements for Microsoft Office SharePoint Server 2007		○	
● Topology Considerations			●
● Topology Options			●
● Performance Guidelines			●
● Hardware Requirements			●
● Active Directory Service Accounts			●
<b>Deploying Microsoft Office SharePoint Server 2007</b>			
● Microsoft Office SharePoint Server 2007 Deployment Architecture		○	●
● Installing Microsoft Office SharePoint Server 2007		○	●
● Troubleshooting Installation			●
○ SQL Server			●
○ IIS			●
○ Event Viewer			●
○ Log Files			●
○ .NET			●
○ Application Pools			●
○ Registry			●
● Starting Required Services			●
<b>Central Administration: Operations</b>			
● Topology & Services			●
○ Outgoing and Incoming Email			●
○ Distribution Groups			●
○ Services			●
● Security Configurations			●
○ Service Accounts			●
○ Information Rights Management			●
○ Antivirus			●
○ Blocked File Types			●
○ Farm Administrators Group			●
○ Policy Configurations		○	●
○ Single Sign-On			●
● Logging and Reporting			●
○ Diagnostics Logging			●
○ Usage Analysis Processing			●
○ Server Event Logs			●
○ Information Management Policy Usage Reports			●
● Global Configuration			●
○ Timer Job Status			●
○ Timer Job Definition			●
○ Managing Site Directory Services			●
○ Site Directory Links Scan			●

○ Alternate Access Mappings			●
○ Quiesce Farm			●
● Content Deployment Paths and Jobs			●
● Content Deployment Settings			●
● Managing Features		○	●
<b>Central Administration: Application Management</b>			
● Web Application Management			●
○ Creating Web Applications		○	●
○ Removing SharePoint from IIS Web sites			●
○ Deleting Web Applications			●
○ Defining Managed Paths			●
○ Web Application Outgoing Email Settings			●
○ Web Application General Settings			●
● Site Management			●
○ Creating Site Collections		○	●
○ Deleting Site Collections			●
○ Site Use Confirmation and Deletion			●
○ Quota Templates			●
○ Site Collections Quotas and Locks			●
○ Site Collection Administrators			●
● Application Security			●
○ Security for Web Parts			●
○ Self-Service Site Management			●
○ User Permissions for Web Applications			●
○ Policy for Web Applications		○	●
○ Authentication Providers			●
● External Service Connections			●
○ Records Center			●
○ HTML Viewer			●
○ Document Conversions			●
● Workflow Settings			●
<b>Shared Services Provider</b>			
● Creating an SSP		○	●
● User Profiles and MySites			●
○ User Profiles and Properties		○	●
○ Profile Services Policies			●
○ MySite Settings			●
○ Trusted MySite Host Locations			●
○ Personalization Site Links			●
○ Personalization Service Permissions			●
● Search		○	●
● Usage Reporting			●
● Audiences		○	●
● Excel Services		○	●
○ Trusted File Locations		○	●
○ Trusted Data Connection Libraries			●

○ Trusted Data Providers			●
○ User-defined function assemblies			●
● Business Data Catalog		○	●
○ Import Application Definitions		○	●
○ Business Data Catalog Permissions			●
<b>Implementing Portal Solutions</b>			
● Creating Portal Sites		○	●
○ Collaboration templates			●
○ Meeting Templates			●
○ Enterprise Templates			●
○ Publishing Templates			●
○ Fabulous 40 Templates			
● Site Navigation			●
● Site Themes			●
● Master Pages			●
● Features		○	●
● SharePoint Groups			●
● Permissions			●
○ Modifying Existing Permissions			●
○ Creating New Permissions			●
○ Assigning Permissions to Groups			●
● Audience Targeting		○	●
<b>Site Content Management</b>			●
● Creating Lists and Libraries			●
● Managing Lists and Libraries			●
● Views			●
● Datasheet			●
● Folders			●
● Version Control		○	●
● Content Approval		○	●
● Columns			●
● List Templates			●
● Policies		○	●
○ Labels			●
○ Barcodes			●
○ Expiration			●
○ Auditing		○	●
● Best Practices			●
● Office Integration			●
● Content Types		○	●
● Workflows			●
<b>Pages and Web Parts</b>			●
● Web Part Pages			●
● Web Part Properties			●
● Adding Web Parts			●
● Editing Web Parts			●

• Removing Web Parts			●
• Web Part Views			●
• Web Part Connections			●
<b>SharePoint Designer</b>			●
• Display Modes			●
• Contributor Settings			●
• Contributor Groups			●
• Master Pages			●
• Reports			●
• Backup and Restore			●
• Workflows			●
<b>Implementing Business Intelligence Solutions</b>			
• Configuring and Incorporating Business Data Catalog Applications into Portal Solutions		○	●
• Implementing Microsoft Office SharePoint Server 2007 Excel Services		○	●
• Implementing Business Intelligence Dashboards		○	●
• Creating Report Center Web Sites		○	
• Implementing Microsoft Office SharePoint Server 2007 Forms Server		○	●
• InfoPath Form Templates			●
• Managing Form Trust			●
• Configuring InfoPath Forms Services		○	●
• Publishing to Form Libraries			●
• Publishing to Content Types			●
<b>Implementing Search and Indexing</b>			
• Overview of Implementing Microsoft Office SharePoint Server 2007 Search and Indexing		○	
• Implementing Search		○	
<b>Maintaining and Optimizing Microsoft Office SharePoint Server 2007</b>			
• Implementing Microsoft Office SharePoint Server 2007 Backup and Restore		○	●
• STSADM			●
• Monitoring Microsoft Office SharePoint Server 2007		○	
• Performance Tuning and Optimization of Microsoft Office SharePoint Server 2007 Solutions		○	